



# LEYTE STATE UNIVERSITY

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*Office of the President*

5 August 2005

## MEMORANDUM NO. 158


Series of 2005



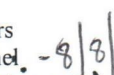
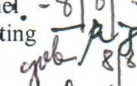
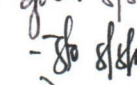
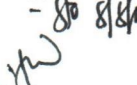

**T O: Prof. Jesusito L. Lim**


**R E: Designation as Officer-in-Charge, Leyte State University**

In view of my sick leave, you are hereby designated Officer-in-Charge of the Leyte State University today, August 5, 2005 until the return of Dr. Manuel K. Palomar or Pres. Milan whichever is earlier.

As Officer-in-charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

  
**JOSE M. ALKUINO, JR.**  
Officer-in-Charge & VP  
for Administration & Finance

cc: OVPAA   
OVPAF   
OVPRE-  
OUS  
Deans  
Directors  
Personnel   
Accounting   
Cash   
COA  
ODE   
ODA-  
Budget   
Records  
File

ORGINO -  HR