MEMORANDUM NO. 25 Series of 1992

T O: Dr. Eliseo R. Ponce

R E : Designation as Officer-In-Charge of the College

In connection with my official trip to Cebu City, you are hereby designated as Officer-In-Charge of the Visayas State College of Agriculture on 22 April 1992 or until my return or the return of Dr. M. R. Villanueva.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your duties and responsibilities as Director of Extension.

PACIENCIA P. MILAN Officer-In-Charge

cc: Budget
COA
Personnel
Accounting
OBA
Records
File