



30 May 2022

MEMORANDUM CIRCULAR NO. 61
Series of 2022

T O: All VSU Faculty and Staff
R E: Rollout of Google Workspace for Education Plus Licenses

I am happy to inform everyone that we were able to upgrade our Google Workspace for Education subscription for Visayas State University to Education Plus.

With the subscription, faculty and staff of the VSU System are eligible to a Plus license with premium features, one of which is recording and breakout rooms on Google Meet.

The VSU Web Team will roll out Plus licenses in tranches starting this week, along with an account audit to ensure our database is up-to-date. Licenses will be given by batches by account type as follows:

1. Regular/permanent faculty
2. Part-time faculty
3. Regular and permanent non-academic staff who need online access for work
4. JO/ICS staff who need online access for work
5. Office accounts
6. Other staff in the unit
7. Project staff and researchers
8. Other individuals and entities on a case-to-case basis

Heads of all units are directed to shall submit an updated list of all core and affiliate faculty and staff to the VSU Web Team. The template and specific instructions can be found in Google Sheet: go.vsu.edu.ph/AccountList-EduPlus

Please submit your account lists on or before Thursday, 2 June 2022 at 5 PM.

For your guidance and compliance.


EDGARDO E. TULIN
President