

bp file copy

VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte, Philippines
Office of the President



25 January 2001

MEMORANDUM NO. 14
Series of 2001

T O: **Prof. Jesusito L. Lim**

R E: **Designation as Officer-in-Charge, Visayas State College of Agriculture**

In connection with my travel to Cebu, you are hereby designated Officer-in-Charge of the Visayas State College of Agriculture on January 26, 2001 or until my return.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

PACIENCIA P. MILAN
President

- cc: Personnel - 1/26/01
- Accounting - 1/26
- Cash
- COA - to 1/29/01
- Budget/FMO - 1/26/01
- Records
- File**