

Dffice of the President
2/F Administration Building
Visca, Baybay City, Leyte, PHILIPPINES
Telefax: +63 53 563 7067
Email: op@vsu.edu.ph

Website: www.vsu.edu.ph

5 April 2018

MEMORANDUM NO. 207 Series of 2018

T O: Dr. Dilberto O. Ferraren

R E: Designation as Officer-In-Charge, Visayas State University

In connection with my travel to Liloan, Southern Leyte, you are hereby designated Officer-in-Charge of the Visayas State University starting this afternoon, April 5 - 6, 2018 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

EDGARDO E. TULIN

FPresident

cc: C

OVPAF

OVPI

OVPPRGEA

OVPRE

OUS

Deans

Directors

Accounting

Cash

COA

IASO

FMO/Budget

ODAHRD/PRPEO

Registrar

Records

File