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April 26, 1990

MEMORANDUM NO. 86
Series of 1990

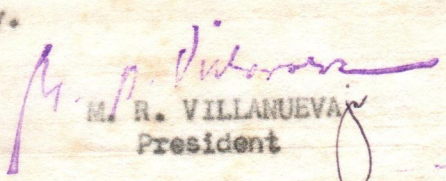
T O: Dr. Manuel K. Palomar

R E: Designation as OIC, Office of the Director of Graduate School

By virtue of the authority vested in me by the VISCA Board of Trustees and in consonance with my duties and responsibilities as VISCA President, I hereby designate you OIC of the Office of Graduate School effective May 1, 1990 until July 31, 1990 or until a Search Committee is organized and a new Director is designated by the College President, whichever comes first. As OIC of the Graduate School, you are expected to carry out the functions inherent to the Office and the coordination of the EPRD and Agritech programs. In the meantime, you shall continue with your external involvements assigned to you as PRORTC Director.

As OIC of the Graduate School, you shall be entitled to all the privileges attached to the position.

Please be guided accordingly.


M. R. VILLANUEVA
President

cc: Executive Committee
Personnel
Budget
Accounting
Records
COA