

Visayas State University

Visca, Baybay City, Leyte 6521-A Philippines

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Office of the President

26 December 2012

MEMORANDUM NO. 319

Series of 2012

T O: SG Benjamin L. Restor

R E: Recall of Leave

In the exigency of the service, you are hereby recalled from your approved leave of absence from December 27, 28, 29, 30 & 31, 2012. As such, you are directed to follow the duty-detail order in the shifting schedule for December 2012.

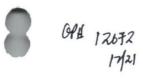
For compliance.

JOSE L. BACUSMO

President or 12 27/17

cc:

PRPEO Reçords File



VISAYAS STATE UNIVERSITY ViSCA, Baybay City, Leyte

SECURITY SERVICES OFFICE

29 November 2012

Re-call Order No.4 S-2012

Dr. JOSE L. BACUSMOPresident
Visayas State University
ViSCA, Baybay City, Leyte

- Due to exigency of service, SG Restor,BL is hereby ordered to report on 27, 28, 29,30 & 31 December 2012.
- 2. You are advised further to follow the duty-detail-order stated in our shifting schedule for the month of December 2012.
- 3. For strict compliance.

Very truly yours,

CELSO GUMAOD

Head, Security Office