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Office of the President

26 December 2012

MEMORANDUM NO. 319

Series of 2012

T O: SG Benjamin L. Restor

R E: Recall of Leave

In the exigency of the service, you are hereby recalled from your approved leave of absence from December 27, 28, 29, 30 & 31, 2012. As such, you are directed to follow the duty-detail order in the shifting schedule for December 2012.

For compliance.


JOSE L. BACUSMO

President *orc* 12/27/12

cc: PRPEO
Records
File

GP# 12672
17/21

VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

SECURITY SERVICES OFFICE

29 November 2012

Re-call Order No.4 S-2012

Dr. JOSE L. BACUSMO

President

Visayas State University

ViSCA, Baybay City, Leyte

1. Due to exigency of service, **SG Restor, BL** is hereby ordered to report on 27, 28, 29, 30 & 31 December 2012.
2. You are advised further to follow the duty-detail-order stated in our shifting schedule for the month of December 2012.
3. For strict compliance.

Very truly yours,



CELSON GUMAOD
Head, Security Office