



# LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A  
Philippines

*Office of the President*

28 June 2002

**MEMORANDUM NO. 164**  
Series of 2002


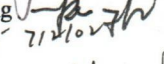
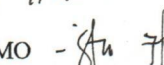

**T O: Dr. Manuel K. Palomar**

**R E: Designation as Officer-in-Charge, Leyte State University**

In connection with my official travel to Germany, you are hereby designated Officer-in-Charge of the Leyte State University on June 29 – July 12, 2002 or until my return.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

  
**PACIENCIA P. MILAN**  
President

cc: Personnel   
Accounting   
Cash - 8   
COA  
Budget/FMO -  7/2/02  
Records  
File