

OFFICE OF THE VICE PRESIDENT FOR  
ACADEMIC AFFAIRS

21

February 3, 1986

MEMORANDUM NO. 20  
Series of 1986

T O: Prof. Andres F. Duatin

R E: Designation as Officer-in-Charge of the College

You are hereby designated Officer-in-Charge of the College this day, February 3, 1986 or until my return. I will be in Tacloban City to attend a meeting of the SCU Presidents of this region.

As OIC, you shall discharge the functions of the College President, in addition to your functions as the Secretary of the College and the Board of Trustees.

M. R. VILLANUEVA  
Officer-in-Charge