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Office of the President

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MEMORANDUM NO. 99


Series of 2006

**T O: Mr. Alex Bagarinao
Mr. Virgilio Acilo**

R E: Monitoring of Attendance

In view of your new assignment, you are hereby directed to assist in the monitoring of attendance, wearing of uniform and IDs in the various departments/offices on top of your other responsibilities at the Records Office. Mr. Simeon Sedrome will give you the details of this assignment.

Please be guided accordingly.


PACIENCIA P. MILAN
President

cc: Mr. Simeon Sedrome
ODA
HRMDO
Records
File