

Office of the President

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6 February 2017

MEMORANDUM NO. 129 Series of 2017

T O: Dr. Antonia Cecilia Y. Sandoval

R E: Designation as Head, Department of Agricultural Education and Extension

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Head, Department of Agricultural Education and Extension effective February 6, 2017 until December 31, 2017 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

Plyric EDGARDO E. TULIN

President

cc:

OVPI

OVPAF

OVPPRGEA

OVPRE

OUS

Deans

Directors

ODF/Budget

ODAHRD/PRPEO

DAEE

IASO

Accounting

COA

Cash

Registrar

Records

File