



03 January 2023

**MEMORANDUM CIRCULAR NO. 02**  
Series of 2023

**T O: All Vice Presidents, Deans, Department Heads,  
Center Directors and Chancellors**

**R E: Call for Proposal (Internationalization Program of VSU)**

**Thematic Areas:**

Agriculture Modernization  
Agriculture Industrialization  
Agriculture and Biosystems  
Engineering  
TBI Business Models

Food and Nutrition Security  
Natural Products Chemistry  
Biodiversity & Environmental  
Conservation  
Soil & Water Resources

Nanotechnology  
Biotechnology  
Climate Change  
Material Science  
Renewable Energy  
Spatial Science

**Eligibility:**

1. Should fall within the thematic areas enumerated above;
2. Should have active international collaboration;
3. Projects will support the Internationalization Plan of the University such as publications (ISI or Scopus-index journals), faculty and students' mobility, and prospects of foreign students' enrollment in the VSU system.

Submit proposals using the attached format on or before January 31, 2023, to the Office of the President.

For your information and guidance.

  
**EDGARDO E. TULIN**  
President

## Implementation of the Internationalization Program of the Visayas State University

### Project Proposal Template

<b>Delivering Department Unit</b>	
<b>Project Title</b>	
<b>Project Proponents</b> (name, designation, affiliation and email address). Include project staff.	
<b>Project International Partners</b> (name, designation, affiliation and email address)	
<b>Rationale</b>	<p>Please include in this section:</p> <ol style="list-style-type: none"><li>1. Background information relating to the proposal</li><li>2. Short-term and long term goals of project in relation to internationalization</li><li>3. Expected transformations or effects of the implementation of the project</li><li>4. Indicators of sustainability</li></ol>
<b>Project Duration</b>	
<b>Total Budget</b> <ul style="list-style-type: none"><li>• VSU</li><li>• Collaborating partner</li></ul>	

**I. Proposal Details.** Please state your objectives following the principle of SMART (Specific, Measurable, Attainable, Relevant and Time-bound)

Logical Framework (use separate rows)					
Objectives	Activities	Outputs	Verifiable Indicators	Means of Verification	Assumptions
What are the objectives that the project will contribute to	What are the activities needed to be undertaken to achieve the objectives?	What are the concrete visible results that will contribute to the realization of the project? What changes and improvements will be achieved by the project?	What indicators will show whether the expected results have been achieved?	What are the information sources for these indicators?	What are the factors and conditions not under project control but necessary to achieve the project objective?

**II. Project Details**

<b>Target Beneficiaries</b>	List in bullet form
<b>Discipline (check all that apply)</b>	
<input type="checkbox"/> Education Science, Teacher Training <input type="checkbox"/> Fine, Applied Arts <input type="checkbox"/> Humanities <input type="checkbox"/> Religion, Theology <input type="checkbox"/> Social, Behavioral Sciences <input type="checkbox"/> Business Administration Related <input type="checkbox"/> Law, Jurisprudence <input type="checkbox"/> Natural Science <input type="checkbox"/> Mathematics <input type="checkbox"/> IT-Related	<input type="checkbox"/> Mass Communication, Documentation <input type="checkbox"/> Medical, Applied Professions <input type="checkbox"/> Trade, Craft, and Industrial Engineering <input type="checkbox"/> Engineering <input type="checkbox"/> Architectural, Town Planning <input type="checkbox"/> Agricultural, Forestry, Fisheries <input type="checkbox"/> Home Economics <input type="checkbox"/> Service Trades <input type="checkbox"/> Maritime <input type="checkbox"/> Others (specify) _____
<b>Priority Area (Check all that apply).</b>	
<input type="checkbox"/> Health, Life Sciences <input type="checkbox"/> Improving environmental resilience <input type="checkbox"/> Improving energy security	<input type="checkbox"/> Future cities <input type="checkbox"/> Agritech <input type="checkbox"/> Digital, innovation, and creativity



**Responsiveness to UN Sustainable Development Goals (Depending on the research type and platform, you may check more than one (1) SDG)**

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li><input type="checkbox"/> <b>SDG 1.</b> End poverty in all its forms everywhere.</li> <li><input type="checkbox"/> <b>SDG 2.</b> End hunger, achieve food security, and improved nutrition and promote sustainable agriculture.</li> <li><input type="checkbox"/> <b>SDG 3.</b> Ensure healthy lives and promote well-being for all at all ages.</li> <li><input type="checkbox"/> <b>SDG 4.</b> Ensure inclusive and equitable quality education and promote lifelong learning opportunities at all.</li> <li><input type="checkbox"/> <b>SDG 5.</b> Achieve gender equality and empower all women and girls.</li> <li><input type="checkbox"/> <b>SDG 6.</b> Ensure availability and sustainable management of water and sanitation for all.</li> <li><input type="checkbox"/> <b>SDG 7.</b> Ensure access to affordable , reliable, sustainable and modern energy for all.</li> <li><input type="checkbox"/> <b>SDG 8.</b> Promote sustained , inclusive and sustainable economic growth, full productive employment, and descent work for all.</li> <li><input type="checkbox"/> <b>SDG 9.</b> Build resilient infrastructure , promote inclusive and sustainable industrialization and foster innovation.</li> </ul> | <ul style="list-style-type: none"> <li><input type="checkbox"/> <b>SDG 10.</b> Reduce inequality within and , among other countries</li> <li><input type="checkbox"/> <b>SDG 11.</b> Make cities and human settlements inclusive, safe, resilient, and sustainable</li> <li><input type="checkbox"/> <b>SDG 12.</b> Ensure sustainable consumption and production patterns</li> <li><input type="checkbox"/> <b>SDG 13.</b> Take urgent action to combat climate change and its impacts</li> <li><input type="checkbox"/> <b>SDG 14.</b> Conserve and sustainably use the oceans, seas, and marine resources for sustainable development</li> <li><input type="checkbox"/> <b>SDG 15.</b> Protect, restore and promote sustainable use of terrestrial systems, sustainable manage forests, combat desertification and reverse land degradation and halt biodiversity loss.</li> <li><input type="checkbox"/> <b>SDG 16.</b> Promote peaceful and inclusive societies for sustainable development, provide access to justice for all and build effective, accountable, and inclusive institutions at all levels.</li> <li><input type="checkbox"/> <b>SDG 17.</b> Strengthen the means of implementation and revitalize the global partnership for sustainable development.</li> </ul> |
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**Explain how the project responds to SDG selected above.**

Answer in paragraph form.

**Explain how the project responds to the Ambisyon 2040.**

Answer in paragraph form.

**Explain how the project responds to Internationalization Plan of VSU**

Answer in paragraph form.


**III. Schedule of Activities.** Provide a Gantt Chart presenting schedule of activities for the proposed project. Use a separate sheet for this portion.

**IV. Work and Financial Plan**

**I. Work Plan for the Project** (Provide additional sheets if necessary)

Activity	Output	Date
Enter activity here	Enter expected output here	Enter date of completion here

**II. Line Item Budget**

Items / Particulars	Collaborators Support	Amount
(MOOE only, request for small gadgets should be below PhP 15,000.00, wages and professional services are charged to MOOE).	Enter amount (item) here	Enter amount here.

**III. Scholarships / Fellowships for Undergraduate and Graduate Studies and Faculty Mobility Inbound and Outbound and International Relations**

List of Prospective Participants (Target only. When no names are available, kindly indicate the number of personnel / beneficiaries).

FULL NAME	INTITUTION	POSITION
(Title) (First name) (M.I) (Last Name)	Do not abbreviate	Do not abbreviate
<b>I. Inbound</b>		
a. Undergraduate		
b. Graduate		
c. Faculty		
<b>II. Outbound</b>		
a. Undergraduate		
b. Graduate		
c. Faculty		

#### IV. Summary of Expected Outputs

Category / Item/ Description	Quantity
<i>Eg. Number of undergraduate scholars, faculty exchange, publication, patents, etc. Please be specific per item</i>	

#### SUBMITTED BY:

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*Signature over printed Name of Delivering  
Project Lead / Point Person)*

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*Signature over printed name of  
Collaborating Institution Focal Person*

#### REVIEWED AND ENDORSED BY:

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*Signature over printed name of  
College / VP*

#### APPROVED BY:

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*Signature over printed name of  
Agency Head*