

LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601 e-mail: opvisca@mozcom.com; website: www.lsu-visca.edu.ph

Office of the President

30 July 2004

MEMORANDUM CIRCULAR NO. 50

Series of 2004

T O: All LSU Faculty, Staff and Students

R E: "Alay Linis"

In connection with the coming 80th Anniversary Celebration on August 10-11, 2004, all Office Heads are requested to mobilize their staff and students to allocate time to clean their **assigned areas** in the afternoon of Tuesday, August 3, 2004. It is expected that these areas shall be free from unwanted vegetation, structures and piles of debris and garbage before and after the anniversary.

Dr. Jose M. Alkuino, Jr., VP for Administration and Finance is the Coordinator of this activity.

Your usual cooperation is enjoined for a clean and green LSU.

President

cc: Dr. Jose M. Alkuino, Jr.