

Office of the President

2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES Website: www.vsu.edu.ph

1 July 2019

MEMORANDUM NO. 274 Series of 2019



R E: Deployment to the Supply and Procurement Division of SPMO

As part of the continuing management innovations of the university, you are hereby deployed to the Supply and Procurement Division of SPPMO effective July 1, 2019.

Kindly report to Ms. Alicia M. Flores, Head, SPPMO for your assignment. However, please make sure that proper turnover of your present duties and responsibilities shall be made prior to leaving your post.

The Office of the Director for Administration and Human Resource Development is directed to oversee the deployment.

For compliance.

cc:

Dr. Remberto A. Patindol Dr. Lourdes B. Cano Ms. Alicia M. Flores ODAHRD/PRPEO

Records File

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