

VISAYAS STATE COLLEGE OF AGRICULTURE
Baybay, Leyte

RECORDS DIVISION

108

OFFICE OF THE PRESIDENT

13 August 1986

MEMORANDUM NO. 93
Series of 1986

T O: All Department/Center Heads
PPO Superintendent and Office Heads

R E: Checking of Damage to Grounds and Buildings Due to Flash Flood

The continuous rain during the past two days and the flash flood that resulted might have caused damage to buildings including residential houses, grounds, electrical and water system and other structures. Please perform a thorough check up and if something needs attention, particularly if it is serious, please report to the authorities concerned immediately. If there are items that the respective units can take care of by themselves, please do so. Let us safeguard our buildings, electrical and water system against further damage. Assistance from PPO will be needed by all units along these areas and also in checking our drainage system.

The cooperation of everyone is appreciated.

M. R. Villanueva
M. R. VILLANUEVA
Officer-in-Charge

cc: Records Division
File