



# LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A  
Philippines

*Office of the President*

2 August 2002


**MEMORANDUM CIRCULAR NO. 51**  
Series of 2002

**T O: All Concerned**

**R E: July 16, 2002**

Please be advised that although classes were suspended on July 16, 2002, it was a regular working day. Hence, those who did not report for duty last July 16, 2002 are required to file leave applications.

For information and compliance.

  
**PACIENCIA P. MILAN**  
President