

VISAYAS STATE COLLEGE OF AGRICULTURE  
Baybay, Leyte

OFFICE OF THE PRESIDENT

July 28, 1997

Memorandum No. 70  
Series of 1997

T O: All Concerned

R E: Working Committees

The following staff members are hereby appointed chairmen and members of the various working committees during the seminar on "Identifying Training Needs, Training Needs Assessment, Job Description and Performance Appraisal" on August 6-7, 1997 at the FARMI Training Hall:

Registration:

Ms. Luz Poliquit	- Chairman
Ms. Evelyn Bestil	- Member
Ms. Nida Faelnar	- Member
Ms. Marissa Cano	- Member

Secretariat and Proceedings:

Ms. Bernardita Bibera	- Chairman
Ms. Asteria Sevilla	- Member
Mr. Ronillo Cano	- Member

Finance:

Ms. Roberta C. Lemos	- Chairman
Ms. Jeanette Israel	- Member
Ms. Myrna Pancito	- Member

Transportation:

Engr. Celso Gumaod	- Chairman
Ms. Perseveranda Patolilic	- Member
Mr. Virgilio Flandez	- Member

Facilitation:

Ms. Mila Bales	- Chairman
Mr. Dewoowoogen Baclayon	- Member
Ms. Elizabeth Raymundo	- Member
Ms. Mildred Licayan	- Member

Snacks & Food Preparation:

Dr. Nelen Lambert	- Chairman
All Guesthouse Personnel	

Invitation:

Ms. Bonita Montes	- Chairman
Ms. Diana Acedilla	- Member
Ms. Elizabeth Albiso	- Member

Hall Preparation/Demolition:

Mr. Luciano Liong, Jr.	- Chairman
Mr. Jerry Posas	- Member
Mr. Siegfredo Bande	- Member

Program and Certificates:

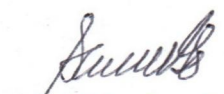
Ms. Mildred Licayan	- Chairman
Mr. Alwin Nayre	- Member
Ms. Raquel Paraiso	- Member

Steering Committee:

Ms. Lourdes B. Cano	- Chairman
Dr. Salvador C. Dagoy	- Co-Chairman
Ms. Adelina O. Carreno	- Member
Ms. Milagros C. Bales	- Member

All staff members concerned are requested to do their respective assignment in order to make the seminar a success.

For compliance.

  
SAMUEL S. GO  
President