

March 15, 1997


MEMORANDUM NO. 29
Series of 1997

T O: Dr. Jimmy R. Rosillo
R E: Designation as Vice-Chairman of the Committee on Bids & Awards

In view of the added work assignment given to the Administrative Officer and Chairman of the Committee on Bids and Awards after the HRMDO was placed directly under her, you are hereby designated Vice-Chairman of the Bids and Awards Committee effective immediately to assist the chairman in the conduct of public bidding for the procurement of supplies, materials and equipment for the college. As Vice-Chairman, you are expected to follow-up implementation of committee decisions during the bidding with offices concerned in coordination with the Secretary, Bids and Awards Committee.

This designation will remain in force until revoked.

Please be guided accordingly.


SAMUEL S. GO
President *SK*

cc: Dr. N. P. Pascual
Ms. L. B. Cano
Ms. N. V. Cala
Ms. R. C. Lemos
Mr. S. Buzon
Members, Committee on Bids & Awards
Records
File