



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A
Philippines

Office of the President

24 May 2001

MEMORANDUM NO. 132

Series of 2002

T O: **Dr. Oscar B. Posas** - Chairperson
Dr. Rolinda T. Sanico - Member
Dr. Salvador C. Dagoy - Member

R E: **University Committee on Change of Grades**

You are hereby designated as Chairperson/Members of the University Committee on Change of Grades retroactive to March 1, 2002 until December 31, 2002. This designation remains valid unless terminated or revoked by the undersigned. The functions of the Committee are as follows:

1. To act on request of staff for a change of grade in a particular course/subject as reflected in the grade sheets already submitted to the Registrar's Office; and
2. To recommend to the Academic Council, through the LSU President, for approval of such a request.

This order supersedes all other previous issuances on the same subject.

Please be guided accordingly.


PACIENCIA P. MILAN
President 

cc: Dr. R. G. Escalada
Dr. B. P. Germano
Dr. A. L. Acedo
OVPAA
Registrar's Office
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