



VISAYAS
STATE UNIVERSITY


OFFICE OF THE
PRESIDENT



MEMORANDUM CIRCULAR NO. ³¹ —
Series of 2025

TO: All faculty, staff, students, and other stakeholders

RE: Use of LED Wall for Announcements, Updates and Activities

**FROM: 
DR. PROSE IVY G. YEPES**
University President

DATE: January 24, 2025

As we align with VSU's vision of becoming a global green university, we encourage everyone to avoid the use of tarpaulins for announcements. Instead, kindly utilize the newly installed LED wall outside the lower campus gates for your announcements.

To ensure proper display, please submit your designs to the University Integrated Media and Public Affairs (UIMPA) Office with the required dimensions of **768 inches x 512 inches**. Kindly note that UIMPA is responsible only for facilitating the flashing of your designs and will not be editing them.

For your information and proper guidance.

cc: Director, UIMPA
Director, General Services

OFFICE OF THE PRESIDENT

2/F Administration Building, Visayas State University
PQWW+RJM, Baybay City, Leyte, Philippines 6521
Email: op@vsu.edu.ph | Website: www.vsu.edu.ph
Phone: +63 53 565 0600 Local 1000

