

Office of the President

2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES Telefax: +63 53 563 7067 Email: op@vsu.edu.ph Website: www.vsu.edu.ph

24 March 2017

MEMORANDUM NO. 210
Series of 2017

- T O: All Task Force Chairpersons, Co-Chairpersons, Members, Academic, RDE, Administrative Office/Unit Heads
- R E: Presence during the Institutional Accreditation (Round 2)

Please be informed that you are not allowed to go on travel and on leave during the period of the Institutional Accreditation next week (March 28 – April 1, 2017). Application for leave that have been earlier filed should be re-scheduled to a later date.

For your compliance.

EDGARDO E. TULIN

President M

24/17