



31 January 2023

**MEMORANDUM NO. 382**  
Series of 2023

**T O: Engr. Lydia L. Robel**

**R E: Designation as Head, Office of the Quality Assurance,  
VSU Alangalang Campus**

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Head, Office of the Quality Assurance, VSU Alangalang Campus effective February 1, 2023 until December 31, 2023 or unless sooner revoked or terminated by higher authorities.

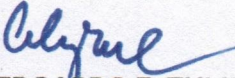
As Head, you are directed to:

1. Coordinate the implementation of the quality assurance activities of the Campus.
2. Lead in all activities and preparation of materials needed for AACUP accreditation of programs in the Campus.
3. Record and analyze data and provide interpretation of results and monitor implementation of the quality standard set by AACUP.
4. Reviews and propose effective and efficient procedures followed by the university in the preparation of documents required for the final examination during the accreditation activity.
5. Lead the preparation of other international quality assurance certification or accreditation activities.
6. Coordinate the implementation of the quality standard set by the accrediting agencies.
7. Review and propose effective measures that ensure quality is maintained as required.
8. Perform other functions as the Chancellor and higher authorities may assign.

Moreover, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

This supersedes previous issuances on the same subject.

Please be guided accordingly.

  
**EDGARDO E. TULIN**  
President

cc: VSU-Alangalang  
OVPA

OVPAF  
OVPREI  
OVPSAS  
OVPPRGAS  
OUS  
ODHRM/OHRSPPR  
ODF/Budget  
OHIA  
Deans  
Directors  
Accounting  
Cash  
COA  
Registrar  
Records  
File

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**Vision:**  
**Mission:**

A globally competitive university for science, technology, and environmental conservation.  
Development of a highly competitive human resource, cutting-edge scientific knowledge  
and innovative technologies for sustainable communities and environment.