



20 February 2024

MEMORANDUM NO. 251
Series of 2024

T O: Ms. Loregin Pugosa

R E: Designation as Coordinator of CWTS

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Coordinator of CWTS effective February 8, 2024 until December 31, 2024 or unless sooner revoked or terminated by higher authorities.

As Coordinator, you are directed to:

1. Provide leadership and supervision overall activities of the CWTS programs;
2. Coordinate with the facilitators and resource persons of all activities including off-campus activities and campus held trainings and seminars;
3. Formulate and design strategies to make learnings from CWTS interesting and experiential in uplifting the virtues of patriotism, nationalism and volunteerism;
4. Coordinate the submission of reports from facilitators regarding the activities;
5. Lead in the analysis of experiences learned by students from engaging in community works;
6. Ensure students understand the importance of community service for nation-building.

Moreover, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.



DANIEL LESLIE S. TAN
OIC-President

cc: OVPA
OVPAF
OVPREI
OVPSAS
OVPPRGAS
NSTP/CWTS
Records
File