

Office of the President

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28 December 2017

MEMORANDUM NO. 414
Series of 2017

T O: Dr. Ivy M. Lopez

R E: Designation as Officer-in-Charge, Philippine Carabao Center (PCC at VSU)

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as OIC of the Philippine Carabao Center (PCC at VSU) effective January 1, 2018 until December 31, 2018 or unless sooner revoked or terminated by higher authorities.

As OIC, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

EDGARDO E. TULIN 8 President

cc:

OVPI

OVPAF

OVPPRGEA

OVPRE

OUS

Deans

Directors

ODF/Budget

ODAHRD/PRPEO

PCC at VSU

IASO

Accounting

COA

Cash

Registrar

Records

File