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STATE UNIVERSITY

OFFICE OF THE  
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**MEMORANDUM NO. 464**

Series of 2024

**TO: Dr. Marilyn M. Belarmino**

**RE: Relief from Designation as Head, Department of Horticulture and Smooth Facilitation of the Turnover of Pertinent Documents, Accomplishment Reports, and Duties and Responsibilities Inherent to the Office**

  
**FROM: DR. PROSE IVY. G YEPES**  
University President

**DATE: May 28, 2024**

I wish to convey my sincere gratitude for the valuable services you have extended and for the knowledge, competence, and skills you have shared and contributed to the office and to the university as the Head, Department of Horticulture.

Being the newly designated Dean of the Graduate School, you are hereby relieved from your designation as the Head of Department of Horticulture following the appointment of Dr. Aljay D. Valida effective May 29, 2024.

Moreover, you are requested to facilitate a smooth and proper turnover of pertinent documents, accomplishment reports, and duties and responsibilities inherent to the office the soonest time possible.

For your information and usual compliance.

cc: File  
CAFS Dean  
DOH Head  
VPAA

**OFFICE OF THE PRESIDENT**

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