

09 January 1990

MEMORANDUM NO. 5
Series of 1990

TO: Mr. JUSTINIANO M. QUIMIO
RE: OIC, Department of Forestry

By virtue of the authority vested in me by the VISCA Board of Trustees and following the recommendation of the Director of Instruction, you are hereby designated Officer-in-Charge of the Department of Forestry, vice Prof. Edilberto Nasayao who has transferred to DENR, effective immediately until a new department head is confirmed by the Board. As OIC, you shall carry out the functions of a department head and shall correspondingly be entitled to all privileges attached to the position.

Please be guided accordingly.

M. R. Villanueva
M. R. VILLANUEVA
President

cc: Board Secretary
VPAA
ODI
Department of Forestry
Personnel
COA
Accounting
Records
File