



Visayas State University

Visca, Baybay City, Leyte 6521-A

Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

website: www.vsu-visca.edu.ph

Office of the President

7 July 2011

MEMORANDUM NO. 172

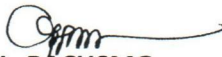
T O: Engr. Celso Gumaod & All Heads of External Campuses

R E: Reorientation Seminar of VSU Security Guards (2nd Batch)

Please be informed that the Reorientation Seminar of VSU Security Guards (2nd Batch) to be held at the **Main Campus** will be on **July 13, 2011**. This is to prepare them especially in apprehending violators and in documenting these incidents as basis in filing criminal cases in court.

You are therefore requested to arrange for the attendance of those security guards who have not attended the 1st batch last May 4, 2011. As this is a whole day activity, please ensure that there are guards left to man the various posts.

For compliance.


JOSE L. BACUSMO
President *OK 7/7/11*

cc: Records
File