

## OFFICE OF THE VICE PRESIDENT FOR ACADEMIC AFFAIRS

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April 3, 2023

MEMORANDUM CIRCULAR NO. <u>17</u> Series of 2023

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O:

**All Academic Units** 

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E:

Conduct of Class Observation by Supervisor

All College Deans and Department Heads/Directors are reminded about the Conduct of Class Observation of their faculty this 2<sup>nd</sup> semester 2022-2023.

Please refer to PM-ODI-08 v00 for the details.

Please be guided accordingly.

BEATRIZ S. BELONIAS

Vice President for Academic Affairs