

Visayas State University

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Office of the President

6 April 2011

MEMORANDUM NO. 116
Series of 2011

T O: Dr. Edgardo E. Tulin

R E: Designation as Officer-In-Charge, Visayas State University

In connection with my travel to Manila, you are hereby designated Officer-In-Charge of the Visayas State University on April 7-8, 2011 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

cc: OVPAF

OVPAA

OSE/L. BACUSM

OVPPRG

OVPRE

OUS

Deans

Directors

Accounting

Cash

COA

ODF

ODAHRD

PRPEO

Budget

Records

File