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Office of the President

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MEMORANDUM NO. 13

Series of 2006

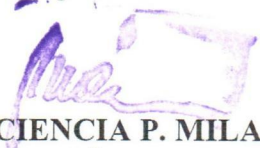
**T O: Mr. Gil Impas
Mr. Samuel Managbanag**

R E: Work Assignment

Effective February 1, 2006, Mr. Gil Impas' assignment with the Registrar's Office shall be on full-time basis. This means that his assignment to perform mimeographing job for the Administration Building offices shall be transferred to Mr. Samuel Managbanag.

Mr. Managbanag shall therefore schedule his time, such that he will report to the Administration Building mimeo room every afternoon. He shall be under the direct supervision of the Director for Administration.

For compliance.


PACIENCIA P. MILAN

President 

cc: Ms. L. N. Mariscal, Registrar's Office
Engr. N. M. Israel, PPO
Dr. L. B. Cano, ODA
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