

## Visayas State University

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Office of the President

26 January 2010

MEMORANDUM NO.

Series of 2010

T O: Prof. Winston M. Tabada

R E: Designation as Head, Department of Computer Science & Technolog

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated Head, Department of Computer Science & Technology effective February I, 2010 until December 31, 2010 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

CC:

OVPAA

**OVPAF** 

**OVPPRG** 

**OVPRE** 

OUS

Deans

Directors

ODF/Budget

ODA

DCST

Cash

IASO

HRMDO

Accounting

COA

Records

File