

Visayas State University

Visca, Baybay, Leyte 6521-A Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601 website: www.vsu-visca.edu.ph

Office of the President

19 February 2010

MEMORANDUM NO. 102

Series of 2010

T O:

Dr. Edgardo E. Tulin

R E:

Designation as Officer-in-Charge, Visayas State University

In connection with my official travel to Manila you are hereby designated Officer-in-Charge of the Visayas State University on February 22-24, 2010 or until my return.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

JOSE L. BACUSMO

President

cc:

OVPAF OVPAG OVPRG OVPRE OUS Deans Directors Personnel Accounting Cash

COA Records

File