



10 January 2023

**MEMORANDUM CIRCULAR NO. 07**  
Series of 2023

**T O: All Faculty and Students**  
**R E: Extension of the Deadline for Completion of INC Marks**

Please be informed that the deadline for removal of INC marks/grade completion is hereby moved **from January 9 to January 16, 2023**. This is in view of the extension of the final examinations this 1<sup>st</sup> Semester 2022-2023.

For your guidance.

  
**EDGARDO E. TULIN**  
President