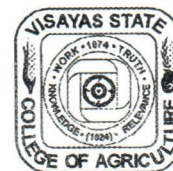


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# VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte, Philippines  
Office of the President



29 August 2000

MEMORANDUM NO. 156

Series of 2000

T O: Dr. Manuel K. Palomar — *for 8/30/2k*

R E: Designation as Officer-in-Charge, Visayas State College of Agriculture

In connection with my official travel to Manila, you are hereby designated Officer-in-Charge of the Visayas State College of Agriculture from August 30-31, 2000.

As Officer-in-Charge you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

*Paciencia P. Milan*  
**PACIENCIA P. MILAN**  
President *ATA*

cc: Personnel — *8/29/2000*  
Accounting *8/29/2000*  
Cash — *8/29/2000*  
COA — *8/29/2000*  
Budget/FMO — *8/29/2000*  
Records *8/29/2000*  
**File**