

## **VISAYAS STATE UNIVERSITY**

Visca, Baybay City, Leyte 6521-A Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601 e-mail: <a href="mailto:opvisca@mozcom.com">opvisca@mozcom.com</a>; website: <a href="www.lsu-visca.edu.ph">www.lsu-visca.edu.ph</a>

Office of the President

7 December 2007

MEMORANDUM CIRCULAR NO. <u>66</u> Series of 2007

T O: All VSU Faculty and Staff

R E: University-Wide Christmas Party (December 20, 2007)

Merry Christmas and a Prosperous 2008!

To ensure the participation of all VSU faculty and staff during the University-wide Christmas Party on **December 20, 2007, lunchtime at the VSU Gymnatorium,** classes on said date are shortened (please see attached schedule). Moreover, there will be no work in the afternoon since all must attend said University activity.

Your usual cooperation is highly appreciated.

President QC 12/10/07