



8 January 2020

**MEMORANDUM NO. 10**  
Series of 2020

**T O: Dr. Nilda T. Amestoso**

**R E: Designation as OIC Head, Department of Business Management (DBM)**

In view of the sabbatical leave of Dr. Analita A. Salabao, and by virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated OIC Head, Department of Business Management (DBM) effective January 8, 2020 until a new Head shall have been designated.

As OIC Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

This supersedes OP Memorandum No. 4, Series of 2020.

Please be guided accordingly.

  
**EDGARDO E. TULIN**  
President

cc: OVPI  
OVPAF  
OVPPRGEA  
OVPRE  
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ODAHRD/PRPEO  
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Accounting  
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