



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A

Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

e-mail: opvisca@mozcom.com; website: www.lsu-visca.edu.ph

Office of the President

13 December 2004

MEMORANDUM NO. 311

Series of 2004

T O: Dr. Ma. Juliet C. Ceniza

R E: Designation as Director, Institute of Tropical Ecology

By virtue of the authority vested in me by the LSU Board of Regents, you are hereby designated Director, Institute of Tropical Ecology effective January 1, 2005 until December 31, 2006 or unless sooner terminated or revoked by higher authorities.

As Director, you are entitled to the privileges granted and responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.


PACIENCIA P. MILAN
President

cc: OVPAA
OVPAF
OVPRE
OUS
OSA
ITE
HRMDO
ODF
Accounting
Budget
ODA
Records
File