



2 August 2016

**MEMORANDUM NO.** 191  
Series of 2016

**T O:** Dr. Moises Neil V. Seriño - Chairperson  
Dr. Ulysses Cagasan - Vice Chairperson  
Engr. Mario Lilio Valenzona - Vice Chairperson  
Prof. Ed Allan Alcober - Member  
Mr. Silvestre Cagande - Member  
Mr. Norman Villas - Member  
Mr. Michael Anthony Jay Regis - Member  
Mr. Alan Sallentes - Member

**R E:** Task Force for Institutional Accreditation (Round 2) Area 8 (Infrastructure and Other Learning Resources)

With Dr. Moises Neil V. Seriño as Chairperson, you are hereby assigned to compose the Task Force Committee for Area 8 (Infrastructures and Other Learning Resources). Your specific functions/responsibilities are as follows:

Name	Functions/Responsibilities
Dr. Moises Neil V. Seriño	Preparation of the Institutional Portfolio. As Chairperson You are to call a meeting with the members as soon as possible to plan for Area 8 and to attend meetings called by the President for updates.
Dr. Ulysses Cagasan Engr. Mario Lilio Valenzonga Mr. Silvestre Cagande	Collection and proper labeling of supporting documents for Parameter A and Parameter B based on the Master Survey Instrument. Parameter A – School Campus/Site Parameter B – Infrastructures
Prof. Ed Allan Alcober Mr. Norman Villas Mr. Michael Anthony Jay Regis Mr. Alan Sallentes	Collection and proper labeling of supporting documents for Parameter C and Parameter D based on the Master Survey Instrument. Parameter C – Laboratories and Shops Parameter D – ICTs

Please be guided accordingly.

  
**EDGARDO E. TULIN**  
President