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September 13, 1993

MEMORANDUM NO. 184 Series of 1993

T Os Staff Members Concerned in the Operation of the Pavilion

R E: Suspension of Operation

In view of the repair work that has to be done and the formal turn over of the Pavilion to a new management staff, all staff members concerned are advised to suspend the operation of the Pavilion from September 16-30, 1993.

Engr. Nestor Israel is hereby directed to do the required job to make the Pavilion and other nearby structures more functional and presentable. Engr. Nestor Israel should keep the key to the Pavilion to facilitate access to the building while repair work is on-going. The said key should be turned over to Ms. Jocelyn Patricia Urgello after completion of the repair work.

For compliance.

SAMUEL S. GO

cc: Dr. G. R. Gerona
Engr. N. Israel
Ms. J. Urgello
Dr. N. P. Pascual
Dr. A. S. Go
Records

File