

VISAYAS STATE COLLEGE OF AGRICULTURE
Baybay, Leyte

July 1, 1996

MEMORANDUM NO. 83
Series of 1996

T O: Dr. Manuel K. Palomar — *via 7/2/96 4:40 pm*
R E: Formal Charges for Administrative Offense

A review of the records and report of the Fact-Finding Committee assigned to investigate the PRCRTC dollar account and the answer of Ms. Anabella B. Tulin reveal the existence of prima facie evidence against you for committing the following administrative offense for which you are now formally charged for:

1. Two counts of negligence in the performance of your official duties as PRCRTC Director:
 - a) When you allowed and/or tolerated the collection of lodging fees from training participants of the International Sweet Potato Symposium on May 20-27, 1987 who opted to extend their stay in VisCA, without due receipts and acknowledgements from proper and authorized collecting officers, such fees being College income;
 - b) When you allowed and/or tolerated for these fees to be deposited in an unauthorized dollar account no. 011-095-87 instead of turning over said collection to the authorized collecting officer of the College for issuance of official receipts;
2. Violation of Section 69, Art. 1, Chapter 3, Volume I, Book II of the GAAM for authorizing and/or tolerating the above-mentioned collection of College income by unauthorized collecting officer without official receipts;

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3. Malversation of public funds for failure to account the amount of \$1,500 from PRCRTC dollar account no. 011-095-87 of which you are one of the signatories and Director of the Center.

You are therefore given seventy-two (72) hours from receipt hereof to file your answer to the above-mentioned charges. You are also informed of your right to counsel and to request for a formal investigation.


SAMUEL S. GO
President

cc:

OVPA

OAA

Formal Investigation Committee

- 1) Dr. R.M. Mollaneda
- 2) Prof. P.Q. Marquez
- 3) Dr. I.P. Bertulfo
- 4) Mr. M.C. Pala
- 5) Mr. S.C. Abenio
- 6) Hon. F.S. Oliver

Records

File