

## Visayas State University

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Office of the President

8 November 2011

MEMORANDUM NO. 228 Series of 2011

T O: Dr. Oscar B. Posas

R E: Designation as Officer-In-Charge, Visayas State University

In connection with my travel to Nueva Ecija, you are hereby designated Officer-In-Charge of the Visayas State University on November 8 – 10, 2011 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

JOSE L. BACUSMO President

cc:

OVPAF

OVPAA

**OVPPRG** 

OVPRE OUS

Deans

Director

Directors Accounting

Cash

COA

ODF

ODAHRD

PRPEO

Budget

Records

File