

## Visayas State University

Visca, Baybay City, Leyte 6521-A **Philippines** 

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Office of the President

28 November 2013

250 MEMORANDUM NO. Series of 2013

Dr. Edgardo E. Tulin T

Designation as Officer-In-Charge, Visayas State University R E:

In connection with my travel to Manila, you are hereby designated Officer-In-Charge of the Visayas State University on November 28 – 30, 2013 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

xesident

JOSE/L. BACUS

CC:

**OVPAF** 

**OVPI** 

**OVPPRG** 

**OVPRE** 

OUS

Deans

Directors

Accounting

Cash

COA

IASO

FMO/Budget

ODAHRD/PRPEO

Budget

Records

File