



5 July 2018

**MEMORANDUM NO. 265**

Series of 2018

**T O:** Ms. Louella C. Ampac - Finance Office  
Mr. Marcho P. Bandalan - Supply Office  
Mr. Joel Q. Mabalhin - College of Education  
Dr. Analyn M. Mazo - Department of Biological Sciences  
Mr. Bryan R. Gapasin - Department of Business Management

**R E:** Gender Sensitivity Training of Trainers for the Academe on July 9-10, 2018 in Cebu City, Philippines

In reference to OP Memorandum Order No. 264 Series of 2018 dated 4 July 2018 requesting faculty and staff who were oriented on Gender and Development to further undergo the Gender Sensitivity Training of Trainers for the Academe, you are hereby requested to attend this activity on July 9-10, 2018 in Cebu City.

It is important that we attend this training because trained participants will become members of VSU's pool of GAD Trainers who will be tapped in conducting basic GAD orientations for the VSU faculty, staff and students.

Kindly confirm your attendance to Ms. Letty Jean C. Lor (Tel. No. 563-7695 / CP No. 09355943748) or email [gad.office@vsu.edu.ph](mailto:gad.office@vsu.edu.ph) on or before July 6, 2018.

For your compliance.

  
**EDGARDO E. TULIN**

President and GFPS Chairperson