



Visayas State University

Visca, Baybay, Leyte 6521-A, Philippines
Tel: +63 53 335 2600; Fax: +63 53 335 2601
website: www.vsu.edu.ph

Office of the President

20 December 2012

MEMORANDUM NO. 309

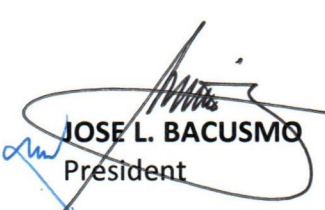
Series of 2012

T O: Prof. Alan B. Loreto

R E: Designation as Officer-in-Charge, Visayas State University

In connection with my official travel to Tacloban City, you are hereby designated Officer-in-Charge of the Visayas State University on December 21, 2012.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.


JOSE L. BACUSMO
President

cc:

OVPI
OVPAA
OVPPRG
OVPRE
OUS
Deans
Directors
Personnel
Accounting
Cash
COA
Records
File