

## Office of the President

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8 February 2019

MEMORANDUM NO. \_54 Series of 2019 RECORDS DIVISION
REGEIVED

UATE: 2/11/19

TIME C. 22 am.

T 0:

Dr. Dilberto O. Ferraren

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E:

Designation as Officer-In-Charge, Visayas State University

In connection with my official travel to Manila, you are hereby designated as Officer-in-Charge of the Visayas State University on February 11 – 12, 2019 or until my return.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

EDCARDO E. TULIN
President

cc:

**OVPAF** 

OVPI

OVPPRGEA

**OVPRE** 

OUS

Deans

Directors

Accounting

Cash

COA

IASO

FMO/Budget

ODAHRD/PRPEO

Registrar

Records File

Que