

VISAYAS STATE COLLEGE OF AGRICULTURE
Baybay, Leyte

161

OFFICE OF THE PRESIDENT

March 12, 1993

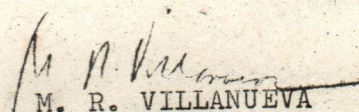
MEMORANDUM NO. 34
Series of 1993

T O: All Department/Center Heads

R E: Suspension of Extended Trips, Outside Station

Faculty members and concerned employees are advised not to schedule any trip prior to and during the Commencement period, for obvious reason. However, emergency trips maybe allowed with approval from this Office only. Please note that there is a possibility that the date of graduation maybe changed due to availability of the Commencement speaker. You will be posted accordingly.

Please be guided accordingly.


M. R. VILLANUEVA
President