OFFICE OF THE PRESIDENT

ybs.

August 17, 1993

MEMORANDUM NO. 125 Series of 1993

T O: Dr. Alicia S. Go

R E: DESIGNATION AS OIC OF THE ICRO

In view of Dr. Jose Sal Tan's absence and subsequent transfer to the Palompon Institute of Technology as PIT's President, you are hereby designated Officer-in-Charge of the Information and Community Relations Office effective immediately. This designation shall remain in force until revoked or a new head is appointed/designated by the ViSCA Board of Trustees.

For your guidance.

SAMUEL S. GO President

cc: All department/office/center heads
DAL
ICRO
Personnel
Accounting
Records
File