



9 August 2021

**MEMORANDUM NO. 539**

Series of 2021

**T O: SG Rudy V. Belmonte**  
**SG Gregorio C. Cano, Jr.**

**R E: STERN WARNING**

On June 23, 2021 at about 11:45 a.m., there was an outsider who entered the Admin Building named Dante Cardiente who used the ID of Ms. Julie Mar Cayangho, a Graduate Teaching Assistant of the Department of Agronomy to get a Transcript of Records at the Registrar's Office, and both of you are the guard on duty during that time.

Lady Guard Sheena A. Magno is the one on duty at that time at the backdoor of the Admin Building and when Lady Guard Magno noticed them entering Admin Building she just thought that Mr. Cardiente was an employee of VSU because he was wearing a VSU ID together with Mr. Ricomark Imperial, a Research Assistant of the Department of Agronomy. Later, Ms. Joan Rosemarie A. Banzon came to Lady Guard Magno and reported that Mr. Cardiente was able to enter the University wearing an ID of a VSU Employee. Lady Guard Magno ask Mr. Cardiente who is the owner of the ID and what is his purpose of coming to the Registrar's Office. After Lady Guard interviewed Mr. Cardiente, she went to the front door of the Admin Building to use the VOIP phone and relayed it to guard post 2 SG Belmonte that there was one outsider who was able to enter the campus by using an employee's ID.

Afterwards, Lady Guard Magno went to the Department of Agronomy and look for Ms. Julie Mar Cayangho and confiscated her ID because Atty. Rysan C. Guinocor instructed her to get the ID and find the owner of the ID, as well.

On June 25, 2021, the OUDRRM submitted to Follow-up Investigative Report of the aforesaid incident. According to Ms. Julie Mar Cayangho, she let Mr. Cardiente borrow her ID to get his TOR at the Registrar's Office because Mr. Cardiente didn't know what to do to get his TOR on that day simply because the deadline of the submission of pertinent papers to enrol as second courser of Maritime at Palompon, Leyte is on June 23, 2021, the date when the incident happened. Dr. Abela told them that they should have consulted their office clerk or messenger to help him get his TOR because they are the only staff allowed to get the TOR by allowing them using Special Power of Attorney (SPA). Ms. Cayangho admitted her mistake and she will face the consequence that will be given to her by the University.

The above incident violated the Covid-19 precautionary procedures. It has malign the university's effort to protect its constituents from the pandemic disease. However due also to this pandemic, this office understands the physical and emotional stress each person may have suffered.

Wherefore, premises considered, you are hereby **STERNLY WARNED** not to do it again. A repetition of the said action shall be dealt with accordingly.

Please be guided accordingly.

  
**EDGARDO E. TULIN**  
President