

## OFFICE OF THE PRESIDENT

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Management System ISO 9001:2015

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22 June 2020

MEMORANDUM NO. 320 Series of 2020

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Ms. Sheryl P. Simbajon

R E:

Designation as Head of the Supply and Property Management,

**VSU-Villaba Campus** 

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Head of the Supply and Property Management, VSU-Villaba Campus effective July 1, 2020 until December 31, 2020 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

EDGARDO E. TULIN

President

CCI

VSU-Villaba

**OVPAA** 

OVPAF

**OVPREI** 

OVPSAS

**OVPPRGAS** 

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ODAHRD/PRPEO

ODF/Budget

IASO

Accounting

Cash

COA

Registrar

Deans

Directors

Records

File

No. 20-320