



# LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A

Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

e-mail: [opvisca@mozcom.com](mailto:opvisca@mozcom.com); website: [www.lsu-visca.edu.ph](http://www.lsu-visca.edu.ph)

*Office of the President*

15 February 2006

**MEMORANDUM NO. 44**

Series of 2006

**T O: Occupants of Privately-Constructed Extensions/Separate Building Structures Within LSU Campus**

**R E: Billing of Electric Consumption**

Please be informed that effective March 2006, staff/individuals occupying privately-constructed extensions/separate building structures within LSU campus without approval from the University are not entitled to free 100 kw and shall pay the actual monthly electric consumption.

The General Services Office in coordination with the Secretary of the LSU-Employees Housing Commission is hereby directed to conduct a comprehensive survey and make an updated list of staff/individuals occupying privately-constructed extensions/separate building structures within LSU campus for proper monitoring and billing system.

For your guidance and compliance.

  
**PACIENCIA P. MILAN**  
President